

Medi-Cal Program Guide Letter #652

August 20, 2008

Subject	ARTICLE A – COUNTY RESIDENCY VERIFICATION FOR COUNTY MEDICAL SERVICES (CMS)
Effective Date	Upon Receipt
Reference	County Policy
Purpose	The purpose of this letter is to provide staff with written instructions regarding other evidence which is acceptable verification of San Diego County residency for CMS applicant.
Background	Currently, Article A, Section 4, Item 2C provides a listing of what verifications are acceptable to verify San Diego County residency for the CMS program. It does not address any provisions for when an applicant cannot provide one of the specified documents.
Change	<p>Article A, Section 4, Item 2C listing of acceptable residency verifications for CMS has been updated.</p> <p>If any applicant is unable to provide any of the documents specified in Article A-4-2C1 through A-4-2C6, the worker must consider “other evidence”. Other evidence includes, but not limited to, evidence provided by an agency located in San Diego County, that supports a finding that the applicant is a resident of San Diego County (e.g. affidavit from a homeless shelter or court document).</p>

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Required Action	Worker must consider “other evidence” as acceptable evidence for San Diego County residency when applicant is unable to provide any of the acceptable documents specified in A-4-2C1 through A-4-2C6.
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Forms Impact	None
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Automation Impact	All application data, any documentation and/or forms completed by worker or patient must be imaged and saved into the CMS IT System.
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Quality Assurance Impact	Effective with the October 1, 2008 review month, Quality Assurance will cite with the appropriate error any case that does not comply with the requirements of this letter.
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Summary of Changes	The table below shows the changes made to Article A of the Medi-Cal Program Guide (MPG).
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Article/Section	Changes
Article A, Section 4, Item 2C	Item #7 was added to the listing of acceptable verification for residency

Filing Instructions	The table below shows how to file the MPG material.
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Action	Pages
Remove	Article A-4-3&4
Replace	Article A-4-3&4

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**Important
Note**

The MPG is available in its entirety on the County Intranet by accessing <http://hhsa.intranet.co.san-diego.ca.us/manuals/mpg/index.html>. The MPG revisions listed in this letter will be entered into the Intranet MPG at the next update.

**Managers
Approval**

Original signed by:

DANN CRAWFORD, Assistant Deputy Director
Medi-Cal, General Relief, CMS and CAPI Program Administration
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